

GOVERNMENT OF ANDHRA PRADESH
COMMISSIONER, DEPARTMENT OF RURAL DEVELOPMENT
2nd Floor, HUDA, Hermitage Office Complex Building, Adharsha Nagar, Hyderabad-4

Circular No. 1456/EGS/PM(D)/2010, Dt. 20 . 10.2010

Sub: - MGNREGS-AP – implementation of providing 150 days of work to Persons with Disabilities – to providing facilities at work site – formation of exclusive Persons with Disability Shrama Shakthi Sanghalu (Labour Power Groups) – other facilities- Reg.

- Ref:
1. G.O. Ms. No. 80, Panchayathraj and Rural Development Department (RD-II) Dept, dt.22.03.2006
 2. G.O. Ms. No. 146, Panchayathraj and Rural Development Department (RD-II) Dept, dt: 24.4.2007
 3. Memo. No. 753/PM(C)/EGS/2010, dt: 30.04.2010
 4. Circular No. 767/PM(C)/EGS/2010, dt: 30.04.2010
 5. Circular No. 1375/PM(Doc)/EGS/2010, dt: 20.09.2010
 6. G.O.Ms. 109, Women Development, Children and Disabled Welfare Dept, dt: 15.06.1992
 7. G.O.Ms. No. 27, Women Development, Children and Disabled Welfare Dept, dt: 09.08.2000
 8. Circular No. 1456/EGS/PM(D)/2010, Dt: 30.09.2010

It is informed that through a circular no. 1456/EGS/PM(D)/2010, Dated: 30.09.2010 with detailed guidelines has already been issued to provide employment for persons with disabilities under MGNREGS-AP. Based on these guidelines various organisations of persons with disabilities (NGOs/DPOs) gave excellent feedback. After careful examination of their suggestions certain changes are made accordingly this circular has been issued. Hence, it is directed that, instead of following the earlier circular, this circular may be taken as authentic and provide employment for persons with disabilities under the scheme.

In order to provide employment to the person with disabilities under MGNREGS-AP as per the reference in sub-section 4.4.5 of Chapter 4 under the operational

guidelines 2006, released through the issue of G.O. M.S. No. 80 **PANCHAYATI RAJ AND RURAL DEVELOPMENT (RD.II) DEPARTMENT, Dated: 22.03. 2006** it states that **households with PwDs as members shall be entitled to wage employment for a period of 150 days per year. In the same way, as per the chapter 4.4.9 of 4 to provide facilities/aminities at work site to the PWDs tasks may be given to Persons with Disabilities such as water-carrying, ayah, shade arrangements and nurseries.**

The MGNREGS – AP has already issued orders through the references 2nd , 3rd and 4th based on the Operational Guidelines of MGNREGS. To this effect the following guidelines are given in detail.

I. Identification of PWDs

1. Who are having 40% and more disability will be identified as persons with disabilities as per reference cited 5th and 6th in accordance with Equal Opportunities, Full participation and Protection of rights of 1995 persons with Disabilities Act.
2. Labour families with Persons with Disabilities in the villages should be identified.
3. Collected Information of identified PwDs as per the A & B said above, must be entered in the form given as part of Annexure-1.
4. Persons with disabilities who is a wage seeker and aged 18 years or beyond must be identified.
5. If the person doesn't have disability certificate such persons must be certified and must be enrolled either by Programme Officer or Additional Programme Officer.

II. Issue of Job Card and 150 days of Work as entitlement.

1. Every adult person with disability asking for work must be recognise as single person family and a separate job card must be issued under MGNREGA.
2. 150 days of work must be provided to every person with disabilities who got the job card and ready to work.
3. A new job card must be issued to a adult person with disability completed the age of 18 must be recognised as a unit of family weather a person is unmarried, single or a person without family.
4. Families enrolled under families with persons with disability are entitled to 150 days of work and all such families must be provided with 150 days of work.

5. If the single adult persons with disability are living in a joint family along with other family members, if such families already got the job card, name of the person with disability must be deleted from the job card of such families, and a separate job card must be issued to person with disability
6. If there is any person with disability in the family and there is a person with disability who is not in a condition to any kind of work living in a family with person with disabilities (including children), names of such persons with disabilities (including children) must be enrolled in the job card issued to those families. Such families with disabilities must be provided with 150 days of work.
7. It must be observed that one job card is issued If both the spouses are persons with disabilities in a wedlock.
8. If the details are not found in the job cards of persons and families mentioned above, those Job cards must be amended with the inclusion of all the details and must be re-issued.
9. The Panchayath Secretary certifies the names of the persons with disability and send all the details to the office of the MPDO for the issue of job cards. The MPDO will send the list of names to the office of Project Director, DWMA asking for the issue of new job cards.

III) “Shrama Shakti” Groups of workers with disabilities:

- 1) The “*Shrama Shakti*” Groups of persons with disabilities shall be formed in each and every village with all the workers with disabilities who are capable of working under the mahatma Gandhi National Rural Employment Guarantee Scheme. Each Group should contain no less than **two** and not more than twenty members. The Group should be registered as “*Shrama Shakti*” Groups of persons with disabilities in the computer.
- 2) As part of this process, it has been decided that all the persons with disabilities who are capable of working will be identified and made members of the “*Shrama Shakti*” Groups of persons with disabilities. For this purpose it has been decided that Indira Kranthi Padham – SERP and the Department of Rural Development will work in collaboration with each other.
- 3) The voluntary organizations working for the development of persons with disabilities shall take the support of the Mandal level Disabled Peoples’ Organizations (DPOs) already in existence to form the “*Shrama Shakti*” Groups with workers with disabilities as members and provide them work.

- 4) The DPOs working for the empowerment of persons with disabilities shall form the “*Shrama Shakti*” Groups with workers with disabilities as members and can provide work for the persons with disabilities.
- 5) The workers with disabilities can work as part of the “*Shrama Shakti*” Groups of persons with disabilities specifically formed for persons with disabilities or they can also work with the ordinary “*Shrama Shakti*” Groups. But irrespective of whichever Group they might be members of and work with, the 150 days of work will be applicable to these families.
- 6) Once the identified workers with disabilities have been formed into “*Shrama Shakti*” Group, the details of this information shall be filled out in the Consent Form (Format – SD) and the signatures of all the members shall be taken on it.

IV) Mate:

- 1) Persons with disabilities shall be given the first preference for the selection of Mate for all the “*Shrama Shakti*” Groups in the village. Even if the persons with disabilities did not have any work experience, working as part of the Employment Guarantee Scheme, they could still be selected as Mate. But they must compulsorily belong to and be a member of a family of workers/laborers. The persons with disabilities in the village who have good mobility and are educated shall be selected to work as Mate for the “*Shrama Shakti*” Groups of persons with disabilities.

V) Facilities at Work Place:

- 1) An NREGA Children’s Center which is regularly set up should be accessible for parents of children with high support needs such as children with intellectual disabilities, Cerebral Palsy, Autism, multiple disabilities and severe disabilities, when they go for the Employment Guarantee work. A woman with disability shall be appointed as Ayah at this Children’s Centre for the care and protection of the children. Once this woman with disability completes her requisite number of 150 days of work, another woman with disability could be appointed for the same position.
- 2) Women with disabilities should be appointed for providing clean drinking water for the workers at the work place.
- 3) In case an Ayah has to be appointed for the work place where either the general “*Shrama Shakti*” Group or the “*Shrama Shakti*” Group of persons with disabilities is working, then poor women with disabilities shall be selected and appointed as Ayah, following vide reference 3rd cited..

VI) **30 percent less work – Equal wages for “Shrama Shakti” Groups of workers with disabilities**

- a) As has been stated in Para 6 of the vide reference 2nd cited, if all the workers with disabilities are members of the same “*Shrama Shakti*” Groups of persons with disabilities, then the work rate for their work (for works not requiring skills) shall be 30 percent more than the rate of the Rural SSR. This means that the persons with disabilities need to do only 70 percent of the work that non-disabled workers accomplish. They will be paid the wages that non-disabled workers get.
- b) This concession of 30 percent shall not be applicable to the workers with disabilities who are members of the other general “*Shrama Shakti*” Groups and for those who are working as Mates.
- c) The 30 percent concession shall be applicable only to the workers with disabilities who are disabled, are members of the “*Shrama Shakti*” Groups of persons with disabilities and whose job cards clearly mention “**Disability**” in the relevant slot.
- d) This additional facility and the wages shall be permitted only if all the members of the Group are workers with disabilities.

VII) **Works:**

- a) The “*Shrama Shakti*” Groups of persons with disabilities shall be allocated the works from the shelf of works already identified and which the workers with disabilities have selected and which they requested for.
- b) All the nursery raising centres that are being run under the Mahatma Gandhi National Rural Employment Guarantee Scheme shall be allocated to the members of the “*Shrama Shakti*” Groups of persons with disabilities alone.
- c) Preference shall be given to persons with disabilities and the “*Shrama Shakti*” Groups of persons with disabilities while allocating the Vermicompost manure preparation centres under the Mahatma Gandhi National Rural Employment Guarantee Scheme.
- d) The workers with disabilities shall be provided with all the requisite training in the skills required for taking up the various works compulsorily on a regular basis.
- e) The workers with disabilities shall be provided with the necessary and accessible work implements/equipment in order for them to work efficiently as part of the Employment Guarantee Scheme. In case a person with disability brings her/his own work implement, then a reasonable price shall be decided for it and the same shall be paid.

VIII) **Special Facilities:**

- a) When the persons with disabilities and the members of the “*Shrama Shakti*” Groups of persons with disabilities go for the Employment Guarantee work, irrespective of the distance, each worker with disability shall be paid an additional Rs. 10/- per day towards travel expenses up to a distance of 5 Kilometers.
- b) If the work place is more than 5 Kilometers away, then the workers with disabilities shall be paid an additional Rs.20/- per person per day, along with their wages.

IX) **Addressing Persons with Disabilities with Respect:**

- a) The persons with disabilities shall be called by their own names alone. Similarly, their name as well as their surnames shall be properly registered in the job cards.
- b) The authorities shall take proper measures to ensure an environment at the work place so that the members of the “*Shrama Shakti*” Groups of persons with disabilities shall not be ill treated/looked down upon or face any form of discrimination (using abusive language, calling them with their disability name, use denigrating language, insulting them, hurting their feelings) and the authorities shall organize awareness programs to ensure the same.

X) **APNA (D) Meetings:**

- a) The support of the voluntary organizations shall be taken in forming the “*Shrama Shakti*” Groups with workers with disabilities as members and the same has been mentioned in Section – 3 of this circular.
- b) An Alliance shall be formed of the voluntary organizations working for the development of persons with disabilities and the district level disabled peoples’ organizations and a state level review meeting shall be held once every two months with them.
- c) Similarly, the Project Director, DWMA shall conduct a review meeting with the above mentioned organizations once every two months at the district level as well. A review shall be made of all the work being undertaken by the persons with disabilities in all the Mandals and necessary/requisite guidelines shall be issued.
- d) The P.O and A.P.O shall conduct a review meeting at the Mandal level with the member organizations, who are members of the state organization and extend all possible support to ensure that the workers with disabilities are able to access and utilize all the programs without difficulty.

XI) **Monitoring:**

- a) The District Program Coordinator shall hold a monthly meeting to review the implementation of 150 days of work and other facilities for workers with disabilities being provided under the Mahatma Gandhi National Rural Employment Guarantee Scheme, with the Mandal and District level officials.
- b) These programs shall be implemented under the supervision/coordination of the Project Director, DWMA and Project Director, DRDA.
- c) A District Project Manager shall be specifically appointed to facilitate the process of providing 150 days of work for workers with disabilities.
- d) The District Project manager shall work under the Project Director, DRDA and shall coordinate with the Project Director, DWMA to ensure that the workers with disabilities in the district shall avail work that they seek according to the Employment Guarantee Scheme and shall specifically work on the problems that they might face while accessing this Scheme.

XII) **Timeline:**

- a) The workers with disabilities shall be identified before 10 November, 2010.
- b) The formation of “*Shrama Shakti*” Groups with workers with disabilities as members shall be completed 100 percent by 3 December 2010, on the World Disabled Day.
- c) SERP shall appoint the District Project Manager for persons with disabilities at the district level before 15 November 2010.
- d) All the workers with disabilities, including for those who did not have them, shall be issued new job cards before 14 November 2010, on the Birth Anniversary of our beloved First Prime Minister, Pandit Jawaharlal Nehru. The details of persons with disabilities shall be filled out in the existing job cards also before 14 November 2010.

Sd/- S. S. Rawat
COMMISSIONER
Rural Development Dept.

(Translated copy of Original Circular which is issued in Telugu Language)

Format – D2

Annexure- 1

Identification of labour families of Persons with Disabilities for the Mahathma Gandhi National Rural Employment Guarantee Scheme

Dist:

Mandal:

Gram Panchayath:

Habitation/village:

S.No.	Name of the PWD (along with surname)	Name of the Father/ Mother/ Guardian	Job card Yes/ No	If Yes, Job card no. (last 5 digits)	Age	Male/ Female	Married/ Unmarried/ Single	Caste	Remarks
1	2	3	4	5	6	7	8	9	10

Signature of Enumerator

Signature of FA

Signature of APO

Signature of PO/MPDO

Suggestions for filling out the Consent Form, Format – SD as part of the formation of the “Shrama Shakti” Groups of persons with disabilities

1. The “*Shrama Shakti*” Groups shall be formed only with persons with disabilities who are above 18 years of age and are willing to do labor work.
2. The Format – SD shall be filled out only after the process of the formation of “*Shrama Shakti*” Groups of persons with disabilities has been completed.
3. After the “*Shrama Shakti*” Group of persons with disabilities has been formed, the name of the Group, provided by the Group members, shall be inserted as the Heading.
4. In case there is more than one person with disability registered in the job card, the details of all the members in that job card shall be filled out in one place in the Format – SD.
5. The last 5 numbers of the job card shall be filled out without any crossing outs/strikethroughs and in an easily understandable manner. The personal identification number shall not be included here.
6. When filling out the details of the Ration Card, the 3 English alphabets before the Ration Card number indicate what type of a card it is, for example:
 - a. WAP = White Card
 - b. YAP = Anthyodaya Card
 - c. AAP = Annapurna Card
 - d. PAP = Pink Card
7. Only the first alphabet of the abovementioned card types shall be filled out in Column 5. After this, the last 8 numbers in the card shall be filled out. For example,
 (W)AP = 1675 (50600047) only the letter and numbers that have been circled in the example shall be filled out when filling out the details.
8. When filling out Category in Column – 8 regarding Minorities, the name of the minority community from the 5 categories of Muslims/ Christians/ Sikhs/ Parsis/ Buddhists shall be mentioned.
9. In Column – 9, if there are any education qualifications then the same shall be filled out, meaning if the person has completed 5th Class, then 5 must be filled in, if s/he completed First Year Intermediate, then it shall be filled in as Inter-1 or in case they have completed Graduation, then the slot must be filled in as Degree.

10. The names and details of persons with disabilities who are below 18 years of age shall not be filled in.
11. After filling out the format completely, all the details put down in the format shall be read out to the person concerned and after taking that person's consent, s/he shall be asked to sign on the format.
12. After gathering the signatures of the members on Format – SD, the name of the Group and the name of the person selected by the Group members as the Mate, who is educated, has mobility and is disabled, shall be duly written down.
13. The name of the person/representative of the NGO/representative of DPO/CRP/Field Assistant/Rozgar Sevaks/CDW who has facilitated the formation of the Group, whoever be the person, their name shall be written down and they must duly attest their signature next to their name. The signature of the Field Assistant/Rozgar Sevak/Technical Assistant is also mandatory.
14. A cross check shall be done before submitting the filled format at the Mandal Centre as to whether all the members belong to the category of persons with disabilities with the details that have been filled out in the job cards.
15. Once the details of all the Groups in one village have been filled out in the format, based on the suggestions mentioned above, the book with the details shall be handed over to the APO at the Mandal Computer Centre and a receipt for the submission shall be taken.
16. In case while issuing the cards earlier, the category of caste was filled out wrongly, for instance, BC instead of SC, SC instead of BC, BC instead of ST, now, the proper caste should be filled out while filling the Format – SD.
17. While filling out the Format – SD, only a black ballpoint pen shall be used for writing and there shall be enough pressure applied while writing for an imprint to fall on the lower paper.
18. In case the name of a worker is present in two job cards, that worker shall have membership only in one Group.
19. In case while filling the slots on the job cards, if the slot for Disability was wrongly filled out as **NO**, then while filling up the Format – SD now, the slot in the job card shall be corrected and then the relevant correct information filled out in the Format – SD.

Precautions/Measures to be taken by the Field level Personnel while forming the “Shrama Shakti” Groups of persons with disabilities

First Phase – 1 → **Training on “Shrama Shakti” Groups of persons with disabilities**



All the Field Assistants and *Rozgar Sevaks* shall be trained on the activities to be taken up at the field level while forming the “Shrama Shakti” Groups of persons with disabilities

Second Phase – 2 → **Things to be verified before going to the villages**



- 1) The Format – SD books with the details of the formation of the “Shrama Shakti” Group shall be obtained from the state level.
- 2) List – 1 (D-1) and List – 2 (D-2) must be collected from the state level.
- 3) The list of details concerning the families of persons with disabilities who are already undertaking works under the Employment Guarantee Scheme in the form of D-1 Format books shall be collected from the state level.
- 4) The names and details of the persons with disabilities who have not yet worked under the Employment Guarantee Scheme shall be filled out in the D-2 Format annexed.
- 5) The preparation for forming the “Shrama Shakti” Groups of persons with disabilities shall be undertaken only after the above mentioned two lists have been collected.
- 6) The field Assistant shall take the support of the representatives of the voluntary organizations recognized under APNA in the villages where they are working, the CRP and CDWs working with Indira Kranthi Padham and the representatives of the DPOs and in coordination with them shall prepare the plans for the formation of “Shrama Shakti” Groups.


Third Phase – 3 → **Activities to be undertaken at the Village:**




- 1) The Technical Assistant shall decide the date, time and venue for holding a meeting with the workers with

disabilities who are living within her/his habitational limits.

- 2) The workers with disabilities shall be called for the meeting on the announced dates.
- 3) The workers with disabilities living in one habitation shall all be called on one day (the workers with disabilities living in one habitation shall be ensured to be members of the Groups of the same habitation).
- 4) The details of the identified workers with disabilities shall be filled out in D-2 Format.
- 5) The Field Assistant shall read out all the names from the List – 1 (D-1) and List – 2 (D-2) at the meeting.
- 6) All the doubts raised by the workers with disabilities shall be cleared at this same meeting.
- 7) In case a new member of the worker family has completed 18 years, is a person with disability and has evinced interest to work under the Scheme, such persons' names shall also be ensured to be entered/filled out in the Format – SD.
- 8) After this, the team shall find out from the workers in which Group they are prepared to be members.
- 9) All the members mentioned in a job card shall be ensured to become members of the same Group.
- 10) The Technical Assistant and Field Assistant shall enter/fill out the details of the Groups in the Format – SD, each “*Shrama Shakti*” Group of persons with disabilities wise.
- 11) After entering/filling out all the details, a name shall be determined for each Group, after taking into consideration the opinions of the respective Group members.
- 12) The name of the Mate shall also be selected, after gathering the opinion of the members, from the members of the Group.
- 13) In the end, the names of the members of each Group, the name of the Group and the name of Mate shall all be read aloud and the signatures of the members of the Group shall be gathered.
- 14) The workers with disabilities shall be ensured complete autonomy/free will during the formation of the Groups.

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- 15) After collecting the signatures of all the members of the Group, the Field Assistant/*Rozgar Sevaks* shall put in their signatures on the Format – SD.
 - 16) After all the Groups have been formed in the village, the true copies of the documents shall be submitted at the Mandal Computer Centre for registration of the Groups and a copy of the same shall remain with the Field Assistant.

Fourth Phase – 4 → **Registration of Groups in the Mandal Computer Centre**

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- 1) The Computer Operator shall enter all the details of the Groups in the computer and shall give a unique code for the “*Shrama Shakti*” Group of persons with disabilities.

Fifth Phase – 5 → **Providing the information of formation of “*Shrama Shakti*” Group**

of persons with disabilities to the Villages

- 1) After the “*Shrama Shakti*” Group of persons with disabilities that have been formed in the villages have been registered, the information of the Groups including the details of the village wise members shall be printed out on Format – SD and the same shall be handed over either by the APO to the Field Assistant or by the representatives of APNA, IKP personnel, CRP/CDW/CC to the representatives of the “*Shrama Shakti*” Group of persons with disabilities.

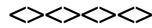
NOTE: If the “*Shrama Shakti*” Groups of persons with disabilities cannot be formed in the process/procedure given in detail above, then issues will arise in the future in the Groups and it will become equally difficult for the personnel also to work in coordination and garner work from such Groups.

GOVERNMENT OF ANDHRA PRADESH
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Circular No. 1456/EGS/PM(D)/VSSS meeting/2010, Dt. 24. 11. 2010

Sub:- MGNREGS-AP – Issuing of job cards for the identified PWDs – Meeting with Vikalangula Shrama Shakthi Sanghams - December 3rd - Reg.

Ref:- 1. Circular No. 1456/EGS/PM(D)/2010, Dt: 20. 10. 2010
2. Circular No. 1375/EGs/PM(Doc)/2010, dt: 26.10.2010



The Circular No. 1456/EGS/PM(D)/2010, dt. 20.10.10 was released giving the details regarding 150 days of work as well as other facilities for persons with disabilities under the mahatma Gandhi National Rural Employment Guarantee Scheme. Similarly, the Section – I and Section – II of the Circular have issued clear directives/orders regarding the identification of persons with disabilities and issuance of job cards. As part of implementing these directives/orders, it has been decided that a meeting shall be organized in collaboration with the “*Shrama Shakti*” Groups of persons with disabilities on 3rd December, the World Disabled Day, in all the Mandal headquarters of all the M.G.N.R.E.G.S. 22 Districts of the state in order to issue job cards to all the identified workers with disabilities. As part of this, the following Orders have been issued:

1. As mentioned in vide reference 1st cited, all adult workers with disabilities as well as the families of persons with disabilities have to be identified. Each and every family of the adult person with disabilities have to be personally consulted. Job cards have to be issued before 3rd December to all those identified persons with disabilities who have requested for the same.
2. All the details of persons with disabilities who have already accessed job cards, their details from the SADARAM database regarding their access to pension, along with the details from the D-1A and D-1B formats will be made accessible in M.C.C. through the 9.6.4 software patch. These details can be accessed by the F.A./T.A./APO/NGO/representatives of the groups of persons with disabilities by taking a copy of the same from the M.C.C and cross check this information against the information gathered of the persons with disabilities who are at present seeking job cards in the village. The requisite empty slots in the D-1A and D-1B formats should be filled where necessary and the job cards must be issued before 3rd December.

3. The names of the persons with disabilities which are not present in D-1A or D1B formats shall be duly filled in D-2 format and the same shall be uploaded to M.C.C and those who seek job cards shall be issued the same before 3rd December.
4. In order to issue the new job cards, campaigning regarding the issuance of job cards to workers with disabilities shall be taken up in all the villages of the Mandal extensively before 3rd December. The Field Assistant, with the help and support of the *Rozgar Sevaks* shall provide copies of F1 and F1A formats at each village. These copies of F1 and F1A formats are printed at the state level and are sent for distribution to all the Mandal headquarters.
5. The Additional Program Officer concerned shall make all the requisite arrangements for – the persons with disabilities who are applying for a new job card to fill the F-1 Proforma; for those adults with disabilities whose name was already registered along with their family members in the old job card, to fill out the Proforma F-1A in order to access a separate new job card in their name and; for the persons with disabilities to submit these duly filled out Proformas at the Mandal Headquarters.
6. The recommendations/suggestions regarding the “*Shrama Shakti*” Groups of persons with disabilities shall be made known to one and all. The Field Assistants, representatives of voluntary organizations and the activists of the Indira Kranthi Padham shall beforehand identify and motivate the persons who will become members of the “*Shrama Shakti*” Groups of persons with disabilities.
7. Support shall be taken of the organizations working for the development of persons with disabilities and specifically, APNA organizations/Disabled Peoples’ Organizations/representatives of Women’s Groups (Mahila Samakhya) and others in order to identify the persons with disabilities and formation of “*Shrama Shakti*” Groups of persons with disabilities.
8. The voluntary organizations working with persons with disabilities in the district and more specifically, APNA organizations/Disabled Peoples’ Organizations/representatives of Women’s Groups (Mahila Samakhya) and others shall be made partners for identifying the workers with disabilities, for identifying of families of workers with disabilities as well as for mobilizing workers with disabilities to attend the meetings of the “*Shrama Shakti*” Groups of persons with disabilities.
9. Meetings should be held group wise of each “*Shrama Shakti*” Group of persons with disabilities and a meeting shall be held at all the Mandal Headquarters with the members of the “*Shrama Shakti*” Groups of persons with disabilities on the World Disabled Day on 3rd December and information should be provided regarding the objectives of the formation of the Group and

- other issues. In addition to this, all the persons with disabilities shall be provided job cards on that day.
10. All the EGS Program Officers and field level personnel shall be given orders to ensure that all the people in their concerned Gram Panchayat are informed and know about the Meeting of the “***Shrama Shakti***” Groups of persons with disabilities on 3rd December. The Panchayat Secretary should issue a public announcement (“***Tom Tom***”) for this purpose.
 11. All the Village Meetings (“***Gram Sabhas***”) that are regularly held as part of the Circular No. 1379/Organizing Gram Sabha/PMC/EGS/2010, dt. 22.10.2010 in all the Gram Panchayats of the state between the dates of 25 October and 10 December shall compulsorily have the issues regarding the job cards for persons with disabilities and works for them as part of their respective agendas for discussion at the meeting.
 12. The Mandal Parishad Development Officer shall provide all the necessary facilities for the workers with disabilities who come seeking work and their family members on the day of the meeting of the “***Shrama Shakti***” Groups of persons with disabilities. Some of these facilities include tent (Shamiana), chairs, mike set, drinking water facility, food in the form of packets of cooked lemon/tamarind rice, 2 banners and photographs. A provision of Rs. 12,000/- has been approved for the expenses incurred to provide the above facilities, through the RAGAS Software.

Sd/- S.S. Rawat
COMMISSIONER,
DEPT OF RURAL DEVELOPMENT

(Translated copy of Original Circular which is issued in Telugu Language)

Format – D1A

List of the Persons with Disabilities (PWD) based on the Job Card Data Base of MGNREGS

Name of the District:
Name of the Mandal:

Name of the G.P:
Name of the Habitation:

Available date with MCC								(FA/TA/APO/ get data from the PWD after verification				
S.No.	Surname	Name of the PWD	Name of the Mother/ Father/ Husband/ Care taker	Age	F/M	Caste SC/ ST/ BC/ Min/ OC	Job card No. (Last 5 digits)	Age	Above 40% disability Yes/No	If Yes, single person job card Yes/No	Printed Job card available with PWD Yes/ No	Married/ Unmarried/ single
1	2	3	4	5	6	7	8	9	10	11	12	13

Signature of Enumerator

Signature FA

Signature of APO

Signature of MPDO/PO

Format – D1B

List of the Persons with Disabilities (PWD) based on the Pension Data Base

Name of the District:
Name of the Mandal:

Name of the G.P:
Name of the Habitation:

Available date with MCC										(FA/TA/APO/ get data from the PWD after verification				
S.No.	Pension ID No.	Ration Card No.	Surname	Name of the PWD	Name of the Mother/ Father/ Husband/ Care taker	Age	F/M	Caste SC/ ST/ BC/ Min/ OC	Type of Disability	Above 40% disability Yes/No	Seeking labour work? Yes/ No	Job card holder Yes/ No	If yes, Job card No. (Last 5 Digits)	Married/ Unmarried/ single
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

Signature of Enumerator

Signature FA

Signature of APO

Signature of MPDO/PO

Annexure- 1

Identification of labour families of Persons with Disabilities for the Mahathma Gandhi National Rural Employment Guarantee Scheme

Dist:

Mandal:

Gram Panchayath:

Habitation/village:

S.No.	Name of the PWD (along with surname)	Name of the Father/ Mother/ Guardian	Job card Yes/ No	If Yes, Job card no. (last 5 digits)	Age	Male/ Female	Married/ Unmarried/ Single	Caste	Remarks
1	2	3	4	5	6	7	8	9	10

Signature of Enumerator

Signature of FA

Signature of APO

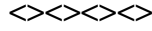
Signature of PO/MPDO

GOVERNMENT OF ANDHRA PRADESH
COMMISSIONER, DEPARTMENT OF RURAL DEVELOPMENT
2nd Floor, HUDA, Hermitage Office Complex Building, Adharsha Nagar, Hyderabad-4

Circular No. 1456/EGS/PM(D)/works allotment to VSSS/2010, Dt. 06 . 01.2011

Sub:- MGNREGS-AP – APNA(D)- Works allotment to Vikalangula Shrama Shakthi Sanghams - Reg.

- Ref:-
1. Circular No. 1192/EGS/PM(T)/2010, dt: 06. 09.2010
 2. Circular No. 1456/EGS/PM(D)/2010, dt: 20. 10. 2010
 3. Circular No. 1564/EGS/PM(T)/2010, dt: 14.10.2010
 4. Circular No. 09/EGS/IB wing/2010, dt: 29. 12.2010



The orders were issued in vide reference 2nd cited “*Shrama Shakti* Groups” of persons with disabilities will be formed as part of the Mahatma Gandhi National Rural Employment Guarantee Scheme, Andhra Pradesh, Similarly, vide reference 4th cited that persons with disabilities shall also be allocated the works identified as per the vide reference 1st cited. As stated in the above mentioned vide references cited, in order for the “*Shrama Shakti* Groups” of persons with disabilities to avail 150 days of work, vide reference 1st cited the works specified in this Circular shall be given first priority. It is stated that if the works assigned under that particular Panchayat Shelf are not available, then the remaining works shall be taken up on a priority basis.

The list of works that need to be assigned to the “*Shrama Shakti* Groups” of persons with disabilities on the basis of first preference are given as part of Annexure – 1.

Sd/- G. Jaya Lakshmi
Commissioner, Rural Development

(Translated copy of Original Circular which is issued in Telugu Language)

ANNEXUE –I

Circular No. 1456/EGS/PM(D)/2010, dt: 06.01.2011, the details attached for the works allotments to VSS as first priority as per the Circular No. 1192/EGS/PM(T)/2010, dt.6.9.2010

List of works to be taken up in MGNGREGS-AP

Priority No.	Project Name	Work No.	Sl. No.	Work Name	MCC/WCC/FDCC	Category as per Act
1	2	3	4	5	6	7
1	CLDP-EGS, SC/ST Follow lands Development Project	I	1	Juliflora Clearance with stumps removal	MCC	I
			3	Stone Bund		
			4	Pebble Bunding		
			10	Gypsum Application in alkaline lands		
			11	Compost Pit		
			12	Mini Percolation Tank		
			13	Dry land Horiculture plantation		
1	CLDP-EGS, SC/ST Follow lands Development Project	III	21	Dry land Horiculture plantation 2nd year maintenance		I
		IV	23	Dry land Horiculture plantation 3rd year maintenance		
2	CLDP-EGS, SC/ST rainfed lands Development Project	I	1	Pebble Bunding	MCC	I
			7	Compost Pit		
			8	Mini Percolation Tank		
			9	Dry land Horiculture plantation		
			11	Gypsum Application in alkaline lands only		
		III	14	Dry land Horiculture plantation 2nd year maintenance		I
IV	15	Dry land Horiculture plantation 3rd year maintenance				

	CMSA - 3 EGS, SC/St land Development		5	Compost Pit		
4	Land Development in fallow lands of SC/ST families for sustainable agriculture Project (LDFSAP-SC/ST)	I	1	Juliflora Clearance with stumps removal	MCC	I
			3	Stone Bund		
			4	Pebble Bunding		
			10	Gypsum Application in alkaline lands		
			11	Compost Pit		
		12	Mini Percolation Tank			
		13	Dry land Horiculture plantation			
		III	21	Dry land Horiculture plantation 2nd year maintenance		
		IV	23	Dry land Horiculture plantation 3rd year maintenance		
5	Land Development in rainfed lands of SC/ST families for sustainable agriculture Project (LDRSAP - SC/ST)	I	1	Pebble Bunding	MCC	I
			7	Compost Pit		
			8	Mini Percolation Tank		
			9	Dry land Horiculture plantation		
		11	Gypsum Application in alkaline lands only			
			III	14	Dry land Horiculture plantation 2nd year maintenance	
		IV	15	Dry land Horiculture plantation 3rd year maintenance		
6	Land Development in fallow lands of S&M families for sustainable agriculture Project (LDFSAP - SM)	I	1	Juliflora Clearance with stumps removal	MCC	I
			3	Stone Bund		
			4	Pebble Bunding		
			10	Gypsum Application in alkaline lands		
			11	Compost Pit		
			12	Mini Percolation Tank		

			13	Dry land Horiculture plantation		
		III	21	Dry land Horiculture plantation 2nd year maintenance		
		IV	23	Dry land Horiculture plantation 3rd year maintenance		
7	Land Development in rainfed lands of Small & Marginal Farmers for sustainable agriculture Project (LDRSAP - SM)	I	1	Pebble Bunding	MCC	I
			6	Compost Pit		
			7	Mini Percolation Tank		
			8	Dry land Horiculture plantation		
			10	Gypsum Application in alkaline lands only		
		III	13	Dry land Horiculture plantation 2nd year maintenance		
		IV	14	Dry land Horiculture plantation 3rd year maintenance		
8	Ground Water Recharge Project (GWRP)		1	Recharge of dried up open well	WCC	I
			4	Sunken Pit		
			6	Mini percolation Tank		
9	Drainage Line Treatment Project (DLTP)		1	sunken pits	WCC	I
			4	Mini Percolation Tank		
11	Afforestation Project (ATP)		3	Block Plantation Raising Year	WCC	II
			4	Back yard plantations		
			5	Maintenance of Tamarind trees *		
			6	Seed dibbling		
			8	Block Plantation 2nd Year Maintenance		
			9	Block Plantation 3rd Year Maintenance		
			10	Bio mass village nursery	Forest DCC	
13	CPR-Land Development Project (CPR -		6	Mini percolation tank	WCC	I
			9	Fire Tracing		

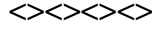
	LDP)		10	Seed Dibbling		
14	Irrigation Drains and Irrigation Channels Project (IDICP)		3	Desilting of Existing Feeder Channel	MCC	III
			4	Desilting of Existing Field Channel		
			5	Desilting of Existing Irrigation Minor Drains		
			7	Removal of Water Hyacinth in Canals		
			8	Removal of water hyacinth in drains		
			9	Removal of Kikkirisa in drains leading to Kolleru Lake		
		10	Removal of Ipomea Comea (Thooti) in drains			
15	Land Development and other works in flood effected areas Project (LDFEAP)		1	Removal of sand cast	MCC	IV
			2	Removal of silt		
16	Reclamation of Abandoned fish/prawn tanks of SC/ST households Project		1	Land Levelling	MCC	IV
			2	Application of Gypsum		
17	Public Institutions Development Project(PIDP)		2	Land Leveling in Public Institutions	x	VI
			3	Land Leveling in low lying Burial Grounds		
			4	Institutional Plantation		
18	Drinking Water Tanks Project (DWTP)		1	Desilting of Drinking Water Tanks	MCC	V
			2	Desilting of Cattle Ponds		
19	Flood Control Project		3	Construction of drains to drain out water from waterlogged areas connecting to Natural drain	MCC	VII

GOVERNMENT OF ANDHRA PRADESH
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Circular No. 1456/EGS/PM(D)/Issuing of Job Cards/2010, Dt. 26 . 02.2011

Sub:- MGNREGS-AP – APNA(D)- Issuing of New Job cards to the Persons with Disabilities - Reg.

- Ref:- 1. Circular No. 1375/EGS/PM(Doc)/2010, dt: 20. 09.2010
2. Circular No. 1375/EGS/PM(Doc)/2010, dt: 26. 10. 2010
3. Circular No. 1456/EGS/PM(D)/2010, dt: 20.10.2010



Orders were issued vide reference 1st, 2nd and 3rd cited, With the intention that even the persons with disabilities who seek work under the Mahatma Gandhi National Rural Employment Guarantee Scheme shall benefit to the extent possible, new job cards have been issued as per the procedural regulations for issuing the Job Cards. But keeping in view the number of problems being encountered while issuing the job cards, the following Orders are being issued:

- 1) If the persons with disabilities who have been identified under the D1 – A or D1 – B formats or those who have been registered under D – 2 format while gathering information as part of the same or if the person with disability herself/himself or a member of the family of the person with disability applies requesting for a job card, then the Program Officer/MPDO shall issue the card to them.
- 2) The Panchayat Secretary shall certify the names of the persons with disabilities and the members of her/his family who have requested for the job card in the above mentioned process and forward those details to the concerned MPDO's Office. The concerned MPDO shall scrutinize the details and after approval, the MPDO shall issue a new job card.

Sd/- A. Murali
Director, EGS
For Commissioner, Rural Development

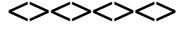
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GOVERNMENT OF ANDHRA PRADESH
COMMISSIONER, DEPARTMENT OF RURAL DEVELOPMENT
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Circular No. 1456/EGS/PM(D)/works allotment to VSSS/2010, Dt. 25. 03. .2011

Sub:- MGNREGS-AP – APNA(D)- Works allotment to Vikalangula Shrama Shakthi Sanghams - Reg.

Ref:- 1. Circular No. 1192/EGS/PM(T)/2010, dt: 06. 09.2010
2. Circular No. 1456/EGS/PM(D)/2010, dt: 20. 10. 2010
3. Circular No. 1456//EGS/PM(D)/2010, dt: 06.01.2010



With vide reference 1st cited, the details regarding the order of importance of the works to be taken up as part of the Mahatma Gandhi National Rural Employment Guarantee Scheme. Similarly, the details regarding the importance of formation of “*Shrama Shakti*” Groups of persons with disabilities under vide reference 2nd cited and the allocation of works on preferential basis as part of vide reference 3rd cited have already been given. The following Guidelines have been provided to ensure speedy allocation of works for the “*Shrama Shakti*” Groups of persons with disabilities:

- a) The “*Shrama Shakti*” Groups of persons with disabilities shall be allocated the works as per their order of importance/preference as mentioned in vide reference 1st and 3rd cited, manually.
- b) Of the works identified under the Gram Panchayat/habitation, the “*Shrama Shakti*” Groups of persons with disabilities shall be allocated the works identified in the vide reference 3rd cited.
- c) In case any of the “*Shrama Shakti*” Groups of persons with disabilities requests for it, they should be allocated the works not just identified under vide reference 3rd cited but from the works identified under vide reference 1st cited, if they so request.
- d) If the members of the “*Shrama Shakti*” Group of persons with disabilities requests for it, any work identified under vide reference 1st cited shall be allocated to them.

Sd/- A. Murali
Director, EGS

For Commissioner, Rural Development

(Translated copy of Original Circular which is issued in Telugu Language)